**Request for Architectural Control Committee Approval  
This form MUST accompany all requests**

Date        Subdivision WESTHAMPTON WOODS

Owner      Phone

Address        Zip Code 63005

This request is for:

For consideration, all submissions must include the following information:

* A description of the proposed change/improvement including type of material used.
* Actual drawing of item with specifications/dimensions
* Mortgage Inspection Report or Stake Survey showing the location of proposed submission in relation to the home.

1. **Please read the Indentures prior to submitting any requests.** This can save both time and expense. Indentures are available at <http://www.whwoods.com/> .
2. Trustee approvals are based on style, type, size, and location of requested additions. Where any question(s) exist, the Indentures will be used as the determining guide, except in the case of Architectural Control Committee whose determination will be final.
3. Under no circumstances does Trustee approval indicate full authorization. All Homeowners submitting requests should get the necessary governmental (city and/or county planning and building commissions) authorization for all planned work.
4. If you proceed with work without getting all necessary approvals, you may be subject to legal proceedings as well as having to remove any unauthorized improvements.
5. Formal written approval may take up to 30 days. Please allow enough time prior to onset of work.

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This request should be e-mailed with all pertinent information to [trustees@whwoods.com](mailto:trustees@whwoods.com)

Architectural Control Committee has decided that this request is:

* Approved.
* Denied. (Reasons provided in Comments)

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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